

POL011 Corporate Social Responsibility Policy

AMD recognises the social, economic and environmental responsibilities, of integrating our business values and operations to meet the expectations of our Stakeholders. – our stakeholders include: AMD customers, AMD employees, AMD supply chain, the local communities around our operations bases and our transient work sites, and the local environment and wider environment.

AMD plans to be open and honest in communicating strategies, targets, performance and governance to stakeholders in our commitment to sustainable development

All employees and Directors are encouraged to strive in the following key areas to:

Environmental Responsibility – sustainable development goals 12, 13, 15

- Improve environmental performance/impact
- Manage the safe disposal and segregation of waste, promoting recycling and reuse.
- Encourages the recycling of toner cartridges at office level
- Recycle paper and cardboard
- Replace higher emission and older plant and vehicles low emissions and most efficient plant and vehicles suitable for works as part of an on-going programme of improvement.
- Promote carbon reducing travel such as car sharing and green travel.
- Invest into environmental work packages such as peatland restoration and green banking.

Staff Welfare - - sustainable development goals 3, 5, 7

- > Operate equal opportunity policies for all employees present and future
- Clear and fair terms of employment for all employees and provide resources to enable continued development
- > Ensure that all employees are treated with respect and without sexual, physical or mental harassment
- Provide access and signposting to health and wellbeing support.

Legislation - - sustainable development goals 4, 8, 6

- Maintain a clean, healthy and safe working environment
- Minimise risk and maintain good Health and Safety policies and procedures
- Provide a means for staff to have consultation.

Community - - sustainable development goals 8, 9, 16

- Uphold values of honesty and fairness in relationships with stakeholders
- Clearly set out contracts and agreed terms, conditions and the basis of the relationship
- Operate in a way that safeguard against unfair business practices
- Encourage suppliers and contractors to adopt similar responsible business policies and practices for the benefit of all stakeholders
- Encourage dialogue with local communities for mutual benefit

The effectiveness of our Corporate Social Responsibility policy will be reviewed annually

Managing Director

AMD Contract Services Ltd

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